



# YAN CHAI HOSPITAL WING LUNG KINDERGARTEN / CHILD CARE CENTRE

## Admission Procedures of 2019/20 School Year

Applications for admission are processed all year round. Parents can obtain and return application forms at our school at the time specified below:

Monday to Friday	Saturday
10:00 a.m. to 12:00 noon / 3:00 p.m. to 5:00 p.m.	10:00 a.m. to 12:00 noon

### A. N Class Admission Procedures (Entry of September 2019)

1. Children aged 12 months can apply for N Class.
2. The interview will be conducted on 1<sup>st</sup> December 2018 with the applicant and parents. The quota of the first round of interviews is 100. The admission results will be announced before 21<sup>st</sup> December 2018.
3. Parents of successful applicants should complete the registration procedures on specified dates by paying the registration fee from 10 to 12 January 2019. Late registration will be deemed as an abandonment of the offer.

### B. K1 Class Admission Procedures (Entry of September 2019)

1. Children aged 12 months can apply for K1 Class.
2. The interview will be conducted on 10<sup>th</sup> November 2018 with the applicant and parents. The quota of the first round of interviews is 100. The admission results will be announced before 21<sup>st</sup> December 2018.
3. Parents of successful applicants should complete the registration procedures on specified dates by submitting the original of "2019/20 Registration Certificate for Kindergarten Admission" and paying the registration fee from 10 to 12 January 2019. Late registration will be deemed as an abandonment of the offer.
4. Current N Class students should also follow and complete the K1 application procedures.

### C. Important Notes

1. Application forms can be obtained from school in person or downloaded from school website. Each application form is used for applying for one class in one academic year. If you send the application form by post, please call our school within one week after posting for us to give you a application number.
2. To complete the admission procedures, parents should complete an application form and submit all the required documents. We will send back the application number.
3. All application forms and related documents of unsuccessful candidates or those who remove themselves from the waiting list will not be returned; instead, they will be destroyed immediately.
4. The quota of K1 Class for the academic year 2019-2020 is 30.
5. The quota of N Class for the academic year 2019-2020 is 22.
6. An application fee of \$30 will be collected during interview. The application fee is non-refundable whether the application is successful or not.
7. Please inform us at least one week before the interview date if interpretation / translation service is required.

### D. Interview and Admission Criteria

- Share the same belief and vision of our school
- The applicant with sibling(s) currently studying in the kindergarten in the same school year will be given due priority consideration
- Interview performance
- Social needs
- Vicinity of our school
- Application time

(As the number of school places is limited, please understand that not all applicants fulfilling the priority will be guaranteed a school place.)